



Giving Hope Today

## EMPLOYMENT OPPORTUNITY

### The Salvation Army Ontario Great Lakes Division

<b>Job Title:</b>	<b>Janitor</b>	<b>Position Type:</b>	Casual - Relief
<b>Department:</b>	Facilities		May include some evening & weekend work
<b>Hourly Rate:</b>	\$12.49 per hour	<b>Date posted:</b>	September 2016
<b>Location:</b>	TB C.A.R.S. Thunder Bay	<b>Posting Expires:</b>	On-going

**APPLICATIONS ACCEPTED BY:**

<b>By E-mail:</b> ong_tbayadmin@can.salvationarmy.org  <b>By Fax:</b> (807) 345-0409 Please no phone calls.	<b>Mail:</b> The Salvation Army  Thunder Bay Community & Residential Services  545 N. Cumberland Street, Thunder Bay P7A 4S2
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**JOB DESCRIPTION**

**RESPONSIBILITIES:**

- Ensure the general upkeep of the facility, including cleaning floors, washrooms, windows, dusting, collects and disposes of garbage and recycling, vacuums.
- Check, clean, move, arrange and dust furniture as required.
- Ensure the general upkeep of the external property such as mowing lawns, keeping sidewalks clear of snow and ice, cleaning main floor outside windows, picking up litter, sweeping sidewalks, gardening/watering and pruning shrubs, raking.
- Check doors and windows to ensure building security as required during each shift.
- Report safety concerns and repair issues to manager immediately upon discovery.
- Restock washroom supplies
- Spot washes accessible walls, strips, waxes and buffs floors, shampoos carpets.
- Request janitorial supplies to be purchased as needed
- On the midnight shift and weekend day shift, cover the Front Desk Attendant for their ½ hour meal break and for security checks.
- Perform other position related duties as required.

**QUALIFICATIONS:**

- Will have completed public school.
- One (1) year of previous related experience, including life skills, cleaning experience and familiarity with cleaning supplies and procedures.
- Self-motivated and disciplined.
- Have current First Aid/CPR Certification.
- Have current W.H.M.I.S certification.
- Be able to lift/move more than 20 pounds as required.
- Must adhere to safety procedures and regulations.
- Strong oral and written communication skills.
- Self-motivated and disciplined.
- Pleasant and courteous disposition.
- Ability to work well with other people.
- Capable of working with minimal supervision
- Be able to obtain clearance through the Police Check (CPIC) Vulnerable Persons Screening, Enhanced Screening through Corrections Canada
- Immunization for Hepatitis B.
- Tuberculosis Testing
- Screening through The Salvation Army Abuse Registry.
- Support for and an understanding of the mission and purpose of The Salvation Army in Canada.
- NOTE: Alternative combinations of education and experience may be considered

**We thank all applicants, however, only those candidates to be interviewed will be contacted**

***The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.***

***Internal Applicants, please advise Department Heads of your intentions prior to submitting your application.***